

# TWO WEEKS WORKSHOP(VALUE ADDED COURSE) ON EMPLOYABILITY AND SOFT SKILLS ENHANCEMENT



## CENTRAL PLACEMENT CELL

in collaboration with IQAC UBS, UIET and DCSA  
Panjab University, Chandigarh

The Central Placement Cell, Panjab University in collaboration with UIET, UBS, and DCSA is organizing a two weeks workshop on employability and soft skills enhancement for students of Panjab University, Chandigarh. The workshop aims for students to get trained for their upcoming careers. Interested students can register through the given QR code. For any query, you can contact the below-given number and email .

## COURSE CONTENT

- PRESENTATION SKILLS
- EFFECTIVE SOFT SKILLS FOR SUCCESSFUL CAREER
- LISTENING FOR SUCCESS
- EFFECTIVE SOFT SKILLS FOR SUCCESS
- HANDLING INTERVIEW
- TIME MANAGEMENT
- FROM CAMPUS TO CORPORATE
- BODY LANGUAGE
- EMPLOYABILITY SKILLS
- GROUP DISCUSSIONS
- INTERVIEWING SKILLS
- TEAM BUILDING
- BUSINESS WRITING
- STRESS MANAGEMENT

**Duration : 2 Weeks**

**Value added course (30 hrs)**

Starting Date : 8th August 2022

Mode : Online

## ORGANIZERS :

**PROF. MEENA SHARMA**

**HONORARY DIRECTOR , CENTRAL PLACEMENT CELL**

**COURSE DIRECTOR**

**PROF. SARBJEET SINGH**

**COURSE COORDINATORS**

**DR. DEEPTI GUPTA**

**DR. MAKHAN SINGH**

## REGISTRATION:



**SCAN THIS QR TO GET THE FORM LINK**

+919815951674, +919417020029,  
+919464288284

placement@pu.ac.in



# **VALUE ADDED COURSE CUM WORKSHOP**

**on**

## **Employability and Soft Skills Enhancement**

**From 8<sup>th</sup> August to 19<sup>th</sup> August, 2022**

### **Minute-to-Minute Schedule (08-August-2022)**

- 4:00 – 4:05 PM: Introduction by Prof. Sarbjeet Singh, Course Director.
- 4:05 – 4:10 PM: Welcome Address by Professor Meena Sharma, Honorary Director, Central Placement Cell, Panjab University, Chandigarh.
- 4:10 – 4:20 PM: Inauguration by Chief Guest, Prof. Raj Kumar Honorable Vice-Chancellor, Panjab University, Chandigarh.
- 4:20 – 4:30 PM: Address by Guest of Honour, Mr. Sagar Raina, SVP-Head, Talent Acquisition at Delhivery
- 4:30 – 4:35 PM: Vote of Thanks by Dr. Deepti Gupta, Course Coordinator.
- 4:35 PM onwards: Continue with the Expert Sessions.